

## Basics

Job Title Supply Planner  
Reports To Supply Chain Manager  
FLSA Status Exempt  
Direct Reports No

## About Mizuno

Mizuno USA's roots stem from its parent company, Mizuno Corporation. Mizuno Corporation was established in Osaka, Japan in 1906 by Rihachi Mizuno. Today, Mizuno USA is located in Peachtree Corners, GA and continues to manufacture and distribute high quality golf, baseball, softball, running, track & field, and volleyball equipment, apparel, and footwear.

Since our founding, we have taken special pride and pleasure in being able to participate in the exciting world of sports and providing sports equipment of the highest quality. Each and every one of us is guided by the ideal of true sportsmanship. That was true over 100 years ago and is still true today. It is evident in our corporate philosophy which, simply stated, is "Contributing to society through the advancement of sporting goods and the promotion of sports."

Are you a competitor driven by overcoming extraordinary challenges? Are you motivated by being a critical team member? Do you aspire to join a brand that makes a difference in the communities we serve? Mizuno USA is seeking top performers like you carry on the legacy of one of the world's most iconic sporting goods brands.

Every Mizuno USA teammate is a champion of our Mission and commitment to one another and athletes everywhere as they strive for ultimate achievement at every level of competition.

Let us know if you're game-ready!

## Summary

The responsibilities of the Supply Planner span the functions of purchasing, inventory management, and PO management. This individual will be responsible for maintaining proper inventory to fulfill demand requirements at a branch and SKU level. This position will control the buy planning process with Mizuno Japan, Mizuno Hong Kong, and with Suppliers in assigned categories. Key objectives include achieving customer service level targets, managing inventory levels with a focus on inventory reduction, and planning/executing seasonal finished goods supply plans.

## Essential Duties and Responsibilities

The Supply Planner's areas of responsibility include:

- Master Data Management... collaborating in the Master Data collection and maintenance in support of inventory and production planning objectives.
- Procurement and Inventory Management... developing and validating order plans generated by MRP in DSX (Demand Solutions planning software) and JD Edwards against demand, safety stock, order minimums, and open-to-buy requirements.
- Execution of Supply Plans... managing the execution of factory commitments using the order management platform. For Golf business, includes limited manufacturing scheduling responsibilities.

- Factory Performance Management... reconciling monthly metrics against established targets and collaborating with the supply base to take corrective actions.

The Supply Planner will perform specific tasks like the following:

- Identify gaps between Order Plan and Open-to-Buy, and collaborate with Brand Manager and Sales & Operations Demand Planner/Demand Planning Analyst to resolve
- Review supply plans with the BUM/Demand Manager to identify risks
- Place POs for inventory, non-stock items, promotional items, wear-test items, sample orders, etc., in JD Edwards. Complete POs will include all pertinent information concerning formal commitments including quantities, delivery means/requirements, payment terms, account distribution, etc.
- Analyze the impact of delays and discuss options (e.g. air vs. sea) with the Supplier, Brand Manager, and the Sales & Operations Demand Planner/Demand Planning Analyst
- Update the ATP (Available to Promise) dates in JD Edwards to always reflect the latest status and communicate delays to the business where appropriate
- Collaborate with the factories to deliver on-time shipment, cost effective shipping efficiencies (LCL vs. FCL) while maintaining adequate inventory levels
- Monitor Sales Order rates, ATP inventory levels and PO delivery plans. Expedite and reschedule plan deliveries as necessary, to prevent back-orders or excess inventory
- Monitor the 2090 (out of stock) process and communicate with Sales and Customer Support teams
- Support the supplier approval process in conjunction with MCJ (Mizuno Corporate Japan) and the Marketing team, by setting up Vendors in JD Edwards and gathering sign-offs of OEM Agreements, Letters of Trust, and CSR
- Make recommendations regarding replenishment parameters to optimize turns and service levels
- Review performance metrics with the suppliers on a monthly basis, and drive corrective actions
- Work with Brand Manager and Sales & Operations Demand Planner/Demand Planning Analyst to resolve inventory issues
- Use and maintain DSX (Demand Solutions planning software) as the primary supply planning tool

#### **Qualifications**

- Bachelor's Degree in Business or related field, with a concentration in Supply Chain Management
- Minimum of 2 years of relevant experience
- Strong analytical and critical thinking ability is a must
- Excellent Microsoft Office skills, especially Excel (Access skills a plus)
- Excellent facilitation and issue resolution skills; ability to drive consensus
- Experience in an import environment
- Ability to communicate effectively verbally and in writing with internal/external parties
- Commitment to playing as a supportive team in a multi-cultural environment
- Experience in a high SKU environment
- Experience in a consumer goods and/or sporting goods environment preferred
- Demand Solutions and JDE experience desired

#### **Physical Demands/Essential Functions**

- Prolonged periods sitting at a desk and working on a computer in an open office environment.

- Must be able to lift up to 15 pounds at times.

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*Whenever possible, Mizuno USA, Inc. strives to promote from within if the skills and necessary qualifications meet the requirements for the position. Internal and external candidates will be considered for the position and the best candidate will be hired.*

*Mizuno USA, Inc. is an Equal Opportunity Employer: All qualified applicants will receive consideration for employment and will not be discriminated against based on their race, gender, disability, veteran status or other protected classification.*

EOE M/F/D/V

Visit <https://www.careers-mizunousa.com/jobs> to apply, or send your resume and cover letter to [mizunocareers@mizunousa.com](mailto:mizunocareers@mizunousa.com) and include the Job Title in the Subject line.